

Position Available

Forest and Park Supervisor I

Boston Harbor Islands

LOCATION:

The Massachusetts Department of Conservation and Recreation, is a major steward of the commonwealth's natural and cultural resources. The Boston Harbor Islands *national recreation area* is a unique partnership park with an abundance of natural and cultural resources that offer tremendous recreational and educational opportunities. DCR owns 16.5 of the 34 islands and peninsulas in the park and actively staffs six of the islands that are accessible by public ferry during the recreation season. More information about the park can be found at www.bostonharborislands.org

RESPONSIBILITIES:

The basic role of the Boston Harbor Islands Forest and Park Supervisor I's is to supervise the activities involved in the maintenance of state-operated park recreational areas and facilities.

This work includes but is not limited to:

- The supervision and maintenance of an assigned recreational area including grounds maintenance, building and equipment maintenance, trail work, campsite upkeep, as well as the repair and removal of hazardous trees or limbs.
- Patrol recreational areas, facilities, and campgrounds to maintain security and ensure compliance with applicable rules, regulations and policies.
- Coordinate and supervise the activities and work of volunteers, stewardship groups, and park partners.
- Determine supply needs, maintain records, and prepare reports concerning assigned work to provide documentation and make appropriate recommendations.
- Manage island campground including checking-in campers, managing walk-ins, providing site assignments, as well as general upkeep of sites including minor trash removal and light groundskeeping.
- Organize and implement recreational and cultural programs, including kayak tours, nature walks, campfire talks, etc. to educate and inform the general public and increase enjoyment of park resources.
- Performs related duties as assigned.

QUALIFICATIONS:

Applicants must be at least eighteen years old, maintain a strong knowledge of safety practices and procedures as well as the types and uses of materials and equipment used in forest and park maintenance. Ability to understand, apply and explain the laws, rules, regulations, policies, procedures, specifications, standards and guidelines governing assigned unit activities. Basic knowledge of computers and software. Current valid driver's license, CPR/First Aid Certification, and reliable transportation required.

EMPLOYMENT INFORMATION:

Positions are available from early May through early October with additional positions available from mid June through early September. The reporting location is Hingham, MA but the position requires an overnight commitment at an island location (boat transportation is provided). On-island housing ranges from dormitory to camping style living with limited utilities. The salary ranges from \$0.00 -\$1342.09 bi-weekly. Uniforms, basic training, and park housing is provided. Benefits may be available for long-term positions.

TO APPLY:

This position has not yet been posted by the Commonwealth of Massachusetts but the listing will be available shortly. Please visit the Commonwealth Employment Opportunities website at <http://www.mass.gov/portal/> Click on "Find a Job". For more information please email Jessica.Renehan@state.ma.us

